# **COHYRA**

Talent Acquisition Solution by Bel Technology



COHYRA is a Talent Acquisition platform for corporates and consultants developed by Wingsys Technologies. It's a complete solution for Talent Acquisition with end-end process starting from Job Requisition to on-boarding of candidates.



This product streamlines hiring process using industry standards and automates talent acquisition for organizations. COHYRA makes hiring easy for Managers, HR, Finance, Recruiters and other parties involved in a hiring process.

### INTRODUCTION



Our centralized Dashboard and features like Application Tracking, Real Time Status, Built-in Approval process, Dynamic Reporting, Interview Scheduling, Resume Parsing, Candidate On-Boarding etc. gives an edge to the companies to Fastrack hiring process and make hiring more transparent.

# **FEATURES**

Centralized Dashboard.

Job Requisitions using Positions module.

Review and Approval process for positions.

Create and track applications for positions.

Scheduling Interviews.

NERF initiation and candidate on-boarding.

Enrol Candidates to create your own pool of talent.

Resume Parsing.

Captures candidate document required for records and verification.

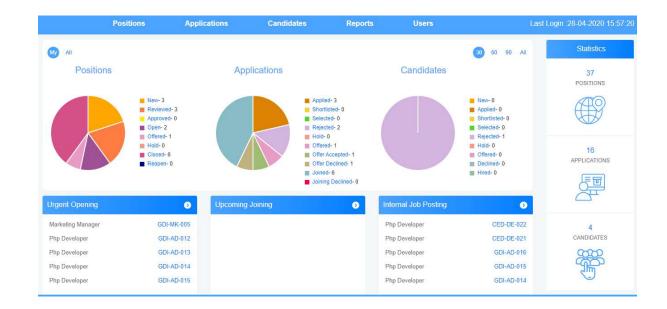
Application and Email notifications for real time updates.

Add notes or comments for positions, applications and candidates.

Role based access for HR, Manager, Finance, Executive, Admin and Vendors.

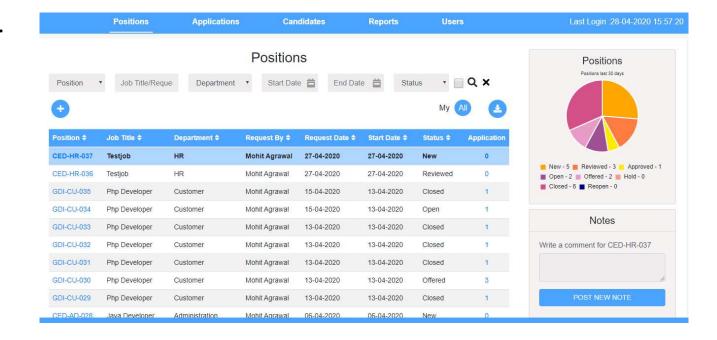
#### **DASHBOARD**

- ➤ Centralized Dashboard with filters.
- ➤ Quick links.
- >Statistics.
- ➤ Urgent Openings.
- ➤ Upcoming Joining's
- ➤ Internal Job Postings.
- Reports.
- > Recent Activities.



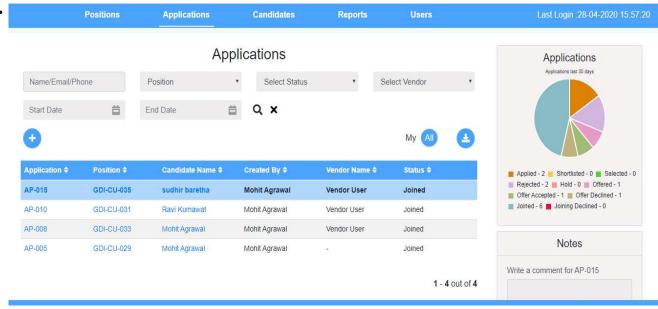
### **POSITIONS**

- >Search for position using filters.
- Export Data.
- Sort records.
- ➤ View data for self or All users.
- >Add position using add icon.
- **▶** Pagination.
- ➤ Position Graph.
- ➤ Notes.



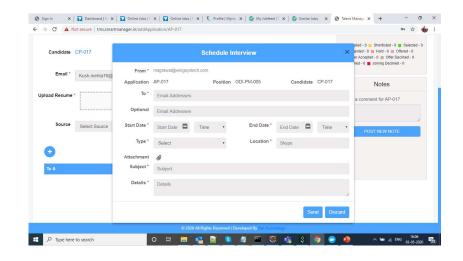
# **APPLICATIONS**

- > Search for application using filters.
- Export Data.
- > Sort records.
- ➤ View data for self or All users.
- >Add application using add icon.
- Pagination.
- >Application Graph.
- ➤ Notes.



# **SCHEDULE INTERVIEWS**

- > Send calendar invites.
- >Add multiple attachments.
- ➤Interview Type. Ex F2F, WebEx etc.
- > Location.
- > Cancel or reschedule interviews.



# **CANDIDATES**

- >Search for candidate using filters.
- Export Data.
- > Sort records.
- ➤ View data for Self or All users.
- >Add candidates using add icon.
- Pagination.
- ➤ Application Graph.
- ➤Notes.

